

**GOODWOOD**

**The Role**

The **Warehouse Manager** will be part of **Event Operations Team** and report to the **Event General Manager**.

**About us**

At Goodwood, we celebrate our 300 year history as a quintessentially English Estate, in modern and authentic ways delivering extraordinary and engaging experiences. Our setting, 12,000 acres of West Sussex countryside and our story both play significant roles in Goodwood’s success. What really sets us apart is our people. It is their passion, enthusiasm and belief in the many things we do that makes us the unique, luxury brand we are.

**Passionate People**

It takes a certain sort of person to flourish in such a fast-paced, multi-dimensional environment like Goodwood.  We look for talented, self-motivated and enthusiastic individuals who will be able to share our passion for providing the “**world’s leading luxury experience.**”

**Our Values**

**The Real Thing Derring-Do Obsession for Perfection Sheer Love of Life**

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| Always inspired by Goodwood’s Heritage. | Daring to surprise and delight. | Striving to do things *even* better. | Sharing our infectious enthusiasm. |

**Purpose of the role**

Responsible for the safe and efficient management of the Goodwood storage facility, it’s users and the stock stored within it.

**Key responsibilities**

* Organise and manage all equipment owned and stored at the Goodwood Storage Facility
* Work closely with the Event Operations Team to implement best practices for equipment storage
* Plan, coordinate, and oversee the receipt, storage, and dispatch of equipment to ensure timely and efficient operations to align with event delivery timelines.
* Identify and drive opportunities for improvements in logistics, layout, safety and overall efficiency. Maintaining physical condition of Storage Facility by planning and implementing new design layouts; inspecting equipment; issuing work orders for repair and requisitions for replacement.
* Management of the grounds, ensuring that outdoor spaces are clean, safe and functional
* Provide a safe working environment for all users; conduct regular Health and Safety inspections, adhere to Health, Safety and Environmental procedures and ensure they are always understood and practiced by all users.
* Supervise all users ensuring adherence to Risk Assessments and Method Statements
* Create and implement best practice warehousing principles, policies and processes
* Safeguarding Storage Facility operations and contents by establishing and monitoring security procedures and protocols
* Operate and maintain equipment, including driving forklift trucks

**Qualities you will possess**

* Challenge the norm
* Passion for what you do
* Positive and friendly with a “can do attitude”
* Attention to detail
* Ability to prioritise and organise
* Proactive
* Take responsibility for yourself
* Confident to make decisions and to stand by them
* Good negotiation and influencing skills
* Excellent communicator
* A sense of fun!

**What do you need to be successful?**

* Previous experience of managing a storage facility is essential
* Strong knowledge of relevant Health and Safety standards and practices
* Strong organisational skills
* Confidence in communication with all levels of staff and external contacts, suppliers and customers
* An effective problem solver, using good judgement
* Proactively implements improved ways of working
* Proficient in the use of MS products (including Word, Excel)
* A valid UK driving licence and plant operator licence